



Minutes of the meeting of Knapton Parish Council
held on the 5th March 2024 at 7:30pm in Knapton Village Hall

Those present: Peter Neatherway (Chair), Jackie Southwell (Vice-Chair), John Lawton, Liz Winter (part) and Zillah Austin

Public: 18

1. To receive Apologies for Absence

None

2. Declarations of Interest and requests for dispensations

None

3. Minutes of previous meetings

The minutes of the meeting of Knapton Parish Council held on the 12th December 2023 were agreed and signed at the meeting

The Chair closed the meeting and invited members of the public to speak about issues in the community.

A member of the public asked why a Councillor had felt the need to make a comment about a possible Police Presence. Concerns were raised by residents about MADRA and the relationship between MADRA and the Parish Council. The issues highlighted were about noise, trespass, increased traffic on Hall Road and the MADRA lease. The discussion became heated and extremely un-pleasant, with accusations being made against members of the council and a member of the council behaving in an inappropriate manner. Cllr Winter left the meeting at 19.56 as a result of feeling intimidated.

Questions were also raised about the proposed play area at Wilds Way, the council is awaiting further contact from the landowner. The Chair also said that an Engagement Meeting was being organised by Victory Housing to be held on 15th May and all residents will receive their invitations from Victory in due course.

A further issue was raised about the passing place on Hall Lane where wooden posts had been installed. The Chair said that Highways would be asked to look into this.

The Chair asked for parishioners with concerns to write to the Clerk and any questions would be answered. There would also be a meeting arranged for the public to discuss the MADRA lease and the noise at MADRA would be monitored

Public participation time ceased at 20:32 and the meeting was re-opened.

4. County Councillor Report

Nothing to report

5. District Councillor Report

Nothing to report

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

- a. Junction Remodelling - Painting has been started, issues have been highlighted and would be reported back to the County Council
- b. Village Sign - No update received

7. Planning

None

8. **Knapton Village Pond Project**

- a. To consider and agree actions relating to the Pond off Wilds Way
The council agreed to fence off the Pond off Wilds Way and funding sources were being investigated

9. **Finance**

- a. To consider and agree the bank reconciliation of accounts
The council agreed the bank reconciliation of accounts
- b. To consider and agree refurbishment of the bus shelter
The quotes received were considered and council agreed to facilitate the repairs by alternative means
- c. To consider and agree new notice boards
The council decided that this was not a financially viable option at present and would look into a mailing list for parishioners
- d. To consider and agree actions regarding the playground inspection
The Clerk was tasked to look into costing for repairs to the higher risk items
- e. To consider and agree the SLCC membership for the Clerk
The council agreed to pay the SLCC membership for the Clerk
- f. To receive the budget update
The budget update was received by the council. No matters arising
- g. To consider and agree payments and receipts
The council agreed the payments and receipts

Payments

Playground inspection Company	Inspection MADRA	£ 99.00
NNDC	Bin Emptying	£189.24
D Revell	Salary and Expenses	£915.79
Unity Bank	Bank Charges	£ 18.00
Village Hall	Room Hire	£ 77.00
SLCC	Membership	£ 45.75

- h. To consider and agree the internal auditor
The Council agreed to appoint Roger Canwell as the internal auditor

10. **Policies, Documents, Councillor Reports and Training**

- a. To consider and agree matters pertaining to the Village Footpaths
Footpaths would be monitored, no action to be taken at present
- b. To consider and agree adopting the Menai Bridge Policy
Council agreed to adopt the Menai Bridge Policy

11. **To report any other business**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. **Correspondence**

To consider any correspondence and agree responses thereto

- a. Email from MADRA regarding Trustee Status
This item would be put on the next agenda
- b. Email from St Peters and St Paul's Church requesting a grant
The Chair would speak to the Church
- c. Email from the Village Hall regarding charges for Hall Hire – noted

13. **Exclusion of the press and public**

Exclusion of the Press and Public to resolve under the Public Bodies (Admissions to meetings) Act 1960 that the Press and Public be excluded due to items pertaining to employment and legal issues

To consider and agree staffing matters

- a. The council agreed to ratify the appointment of the clerk on completing the probation period

The council agreed to the request of the Clerk to be paid by Standing Order

14. **Date of Next Meeting**

To confirm that the date of the next meeting of Knapton Parish Council will be held on the 2nd April 2024, 7:30pm at the Village Hall.

Meeting Closed: 21:45

DRAFT