

DRAFT

**Minutes of a Meeting of Knapton Parish Council
held on Tuesday 7th July 2020 at 7.30pm**

Present: Peter Neatherway (Chairman), Pat Lee (Vice-Chairman), Keith Lawrence, John Lawton, Elizabeth Winter, Alan Young, Dee Holroyd (Clerk).

1. Apologies for Absence: Andrew Claydon. Andrew had sadly resigned from the Council due to family commitments. The clerk to write a letter of thanks for his services to the PC.
2. Cllrs Ed Maxwell and Clive Stockton: were not present. A report had been received from EM and circulated prior to the meeting.
3. Declarations of Interest: none.
4. Minutes of the Meeting held on Tuesday 2nd June:
were agreed and signed by the clerk pp the chairman. Proposed seconded LW, seconded PL.
5. Matters Arising:
 - a. Restricted bridleway missing sign: had been replaced.
 - b. Planning Men`s Club: a letter had been sent from the PC requesting the retention of the hedge and plaque. This had been agreed by NNDC. DH to ask if the `box` could be given to the PC if it was found.
 - c. Children`s Playground: was now open. No inspection was required before the annual one in November. Some repair was needed to the roofed area of the swings. An annual sum of £350 had been set aside for playground repairs. PL suggested an `on line` tick box system of inspection. PL would carry out a weekly, visual inspection till a rota could be established next month. PN thanked PL and said he would create a suitable chart for the website. PL suggested a similar one for the bus shelter.
 - d. Highways: The proposed 30mph extension and alterations to the junction of Hall Lane and the B1145, were currently with Highways. The Sam2 camera had been ordered, due August. This had to be moved monthly. Posts were included in the cost and would be put in place by the suppliers. The camera would record dates and times of recorded speeding, giving focus to any future speed trap. PL suggested a similar tick box system for this. There was discussion as to whether

fore warning of new positioning was appropriate. It was not believed to be a problem. A private website area, available on request, or one with restricted access could be used. LW asked how many batteries and who would be responsible for changing and charging the batteries and moving the camera. To be decided at the next meeting.

- e. Churchyard clearing: Ben Lawrence had done a very good job of strimming the churchyard. It would need to be done again in October. KL was concerned that this was a long time commitment. PL suggested petrol money reimbursement for volunteers. Part of the churchyard was a wild life area, and uncut. The front part was mowed but LW said the PPC could not afford to cut the whole area now that Community Services was no longer available.

6. Parish Councillor`s Reports:

- a. PL the allotments were all let with a waiting list of four. New residents from Wild`s Way might add to this. Splitting of some of the longer plots would provide extra. Georgina Neatherway was now secretary and Dianne Manley remained as treasurer.
- b. AY asked about annual cost of renting. After discussion the feeling was that the allotments formed such an important part of the village, they should be cost neutral. Deposits not returned could cover the overheads such as keeping the surrounding areas tidy and delivery of manure. PL confirmed that the land, if not needed for allotments, would be returned to the ownership of the church.
- c. The Victory Housing Trust had been very apologetic about the parking of the lorry on the B1145 and had taken care this was not repeated.
- d. PL suggested the car park could be re-opened during work on School Close road by VHT. There was concern that this could be abused by some residents. An alternative could be parking at MADRA. It was decided to open the car park and keep an eye on it.
- e. JL: no further calls for the Angels had been received. LW had done over 200 deliveries and some were ongoing.
- f. KL: had not been able to progress his plan to get more people involved in village life, due to Covid 19 but it remained in place. It was agreed that Face Book and Next Door, both in place, could help. Dog walkers tended to meet and chat. The Village Walk had been a success as were some village hall functions.
- g. PN suggested councillors should e-mail any ideas to him for discussion at the next meeting. PL asked whether the fete was going ahead. AY did not have any plan for the fete this year. PN suggested that, Covid 19 willing, a Knapton Together day could be arranged at quite short notice that would involve the whole village, subject to the trustees of MADRA completing the lease.

- h. LW had nothing more to add.
 - i. AY had found the Mundesley end of the path Knapton to Mundesley had not been cut. PL said it had been strimmed but the crop had been planted up to the bank. He pointed out that the path was of no benefit to the landowners. PN had drafted a letter to the landowners asking them to consider allowing the council to convert the path to a Trod, with the aid of NNDC funding. DH to provide an address for Chris Payne.
7. **Financial Report:** the clerk reported a current credit balance of £5,117. Of this £1000 was the NALC grant. Once cheque (clerk/office June) £176.15 had been signed. ALS had received three payments of £100 to date. A third signatory was required as AC had resigned. PL agreed to become the third.
8. **Knapton Angels update:** PN said we should be prepared for a second wave of Covid 19 later in the year. LW needed to be relieved from her delivery duties. It was decided that more use could be made of Knapton residents whose offers of help had not been taken up. PL pointed out that some isolated residents needed more than just delivering to their doors. Volunteers might enjoy a doorstep chat. It was suggested the PC invest in disposable gloves and anti-bacterial hand wash. PN to source.
9. **MADRA Lease:** the final version had been signed by PL and PN. It was now with the trustees of MADRA and it was hoped would be signed shortly. Once this was done the beacon could be put in place.
10. **Sam 2:** had been covered under 5 d.
11. **Any Other Business:**
- a. Village Hall Funding: could be available to build a hall on the land on Wild`s Way offered to the PC (see below).
 - b. The PC had had a meeting on the site offered by VHT to the PC. This was the piece of land left at the north east corner of Wild`s Way, which would bring with it responsibility for maintenance and the cost of cutting the hedge. After discussion as to whether or not the PC should accept the land, PN believed VHT might also offer ownership of the car park which is currently leased to the PC. AY suggested the PC could take on the cost of cutting the hedge in lieu of cutting the path to Mundesley. PL suggested lowering the height of the hedge by 2` to make it cheaper to cut. It was currently overgrown, so 2` would be a normal cut. KL had asked Steve Hammond, who had a small cutter, capable of getting on the

south side of the hedge, whether he would be willing to do job on a regular, paid basis. PN said he would be raising the question of increasing the Precept, which was low for the size of the village, at the September meeting. This would raise the income of the PC and enable it to do more. DH to check the increase in Precept generated when the new houses were occupied. PN had a phone call booked to Simon Case of NNDC, which might take on the cost of hedge cutting, for Wednesday morning and would keep the PC informed.

12. Date of next Meeting: although there is not normally a meeting in August, due to the busy schedule of the Parish Council one would be held on Tuesday 4th August.

The meeting closed at 10.05 pm.